



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		CHELLAMMAL WOMENS COLLEGE
Name of the head of the Institution		Dr. V. Kalaivani
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04422351217
Mobile no.		9444337571
Registered Email		xixcamaria@gmail.com
Alternate Email		principalcwc1971@gmail.com
Address		112, Anna Salai, Guindy
City/Town		Chennai
State/UT		Tamil Nadu
Pincode		600001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. V. Kavitha
Phone no/Alternate Phone no.	04448550247
Mobile no.	9840535543
Registered Email	kavithacwc15@gmail.com
Alternate Email	xixcamaria@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://chellammal.edu.in/?page_id=2515
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://chellammal.edu.in/?page_id=1887

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.11	2018	02-Nov-2018	01-Nov-2023

6. Date of Establishment of IQAC	18-Mar-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty Development Program	30-Oct-2019 1	100
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC completed student evaluation of staff, self evaluation of staff, (Department Institution), and consolidated evaluative report from the Heads of the Departments and Principal

IQAC submitted data for All India Survey of Higher Education as requested by the Ministry of Human Resource Development of Higher Education.

External and Internal Audit of the Departments was conducted by IQAC

Orientation session for the newly recruited Guest Faculty was conducted by the Principal of the College

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
1. Submitting AISHE	The college has successfully submitted

	AISHE report to the MHRDC for the year 20192020
2. Academic Audit	An Academic Audit was conducted from 11/3/2020 to 13/3/2020 (3 days).
3. Training Programs and Research Activities	The various department of the college conducted research skill training programs workshops and conferences.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	19-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum Delivery - Chellammal Women's College has adopted the curriculum overview provided by the University of Madras. Depending on the resource potential, we input quality education. The institution has developed a structural and effective implementation of the curriculum. Periodical council meetings are held to discuss plan of action and optimal way to achieve the target. The academic schedule of the college includes designing plan of action and its implementation. Priority is given to constructing learning experience which is engaging and challenging to the students especially those with particular needs. The institution curriculum delivery focuses on addresses all learning areas with particular focus on English. All programs are affiliated to the University of Madras. The institution adheres to the Time Table for all academic and co-curricular purposes like theory and practical examination, literary events, sports and cultural activities, etc. The departments strive for effective curriculum delivery through innovative methods like continuous assessment of students through tests, seminars, projects, group activities, etc. The faculty members take utmost care in completing the syllabus on time. The teaching plan is based on the academic calendar. The teaching plan consists of detailed apportionment of the syllabus. Students are encouraged to meet the teachers after class hours for co-curricular discussions. Extra hours are devoted to taking remedial classes once every week to prepare the students for

university examinations. The IQAC conducts periodical meetings to assess the curriculum progress. There is also periodic meeting of the departments with the Principal and the parents. The language departments conduct their respective literary festivals every year. Screening of films has become a mode of supplement classroom teaching. The college is well equipped with audio visual aids and other ICT facilities which are used by the teachers in the day to day curriculum delivery. GST was included as a course in the B.Com Programme from the Academic year 2018-2019 for all colleges affiliated to the University of Madras. The introduction of the course was initiated by the Head of the Department of commerce Chellammal Women's College, who is the Chairperson of Board of Studies of Commerce.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Corporate Secretaryship	60
MCom	General	16
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

A structured feedback system is followed by the institution. Departmental meetings are conducted throughout the year to review the academic progress of the students in the respective departments. The meeting also deliberates on teaching methodology, attendance, infrastructure facilities, mentoring session and student's participation in NSS, Sports, YRC. The feedback given by the departments is reviewed and remedial measures are taken. The feedback obtained is used to review evaluation of teaching - learning resource materials available. A centralized student evaluation of teachers, departments and institution is done by filling out questionnaire's prepared by the IQAC. This is done in the month of October and March in a structured and confidential manner before the commencement of the model examination. The staff evaluation is based on the parameters: Time sense, subject, command, class control, evaluation, teaching method, and cooperative attitude. The questions on department performance and institution is intended to collect information relating to student satisfaction towards facilities and services provided for creative conducive atmosphere for teaching and learning. The students analyze standard of teaching, library, lab, computer facilities, organization of events and association, availability of infrastructure facilities, campus atmosphere. The students give their judicious view on each subject. The consolidated report is prepared by IQAC and submitted to the Principal. The Principal discusses the general comments and addresses the problems at the general staff meeting. Parents are encouraged to give feedback to the respective departments at the parent-teacher meetings conducted regularly in the department.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2989	126	108	0	25

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
108	50	9	3	1	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system is an integrating system at Chellammal Women's College adopted to enhance teacher-student contact hours. The programme nurtures the academic progress of the students especially the slow learners. The attendance record of every student is also monitored and there has been significant improvement in the student-teacher relationship as a result of this initiative. It provides a better understanding of our students, their urban/rural background, academic progress and financial back up. It is an essential feature of our college, providing equitable service to the students from varied backgrounds. Every faculty member is allotted 30 students each. Collecting all necessary informations, mentors are expected to often render guidance and counseling. In exceptional cases, parents are called for counseling with the Head of the department and the Principal of the college. The mentors maintain a complete record of the tests, attendance, performance and participation of the mentees in various activities. Weakness in particular subject is identified by the mentor and is appraised to the concerned subject teachers. As it is a student centric programme, the mentor is expected to ensure that the mentee has become a self reliant and an empowered woman. They create a rapport with the students and are present for personal guidance, career advancement and development, to clarify doubts and facilitate counseling on different issues. The basic essence of this practice is to sustain human relationship. The teacher is expected to focus on the holistic development of the mentee and help her excel in academics, extra and co-curricular activities, career choices etc. There has been significant improvement in the students' attendance and the academic performance has notably increased in slow learners after remedial classes were institutionalized as part of the mentor-mentee programme. The mentor is expected to record details of every meeting and report at the end of every semester to the Head of the department. Teachers are expected to maintain professional standards throughout the process. Time factor is one of the constraints for the mentors in the semester system with continuous internal assessment but they have been able to successfully balance teaching and mentorship which is commendable.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3115	108	1:29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	0	Nil	0	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Ms. Bhuvaneshwari (State Level)	Assistant Professor	Tamilkurisil Sirapparam
2019	Dr. M.A.B. Saraswati (State Level)	Assistant Professor	Dr. Abdul Kalam Teaching Excellence Award
2020	Dr. P.Vimala	Assistant	Womens Achiever

	(State Level)	Professor	Award
2019	Dr. P.Vimala (State Level)	Assistant Professor	Avvaiyar Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution conducts weekly tests, 4 internal assessment tests for each paper and one model examination to evaluate the students continuously. Each department conducts the weekly test and internal examination and there is a centralized exam cell to conduct the model examination. The cell is headed by the Principal and the members are the faculty from each department on rotation basis for every semester. Student attendance report is also considered at the time of evaluation. The aggregate of marks obtained in the internal examination and model examination works for the student's continuous internal evaluation marks. 5 marks is allotted for attendance. At present, one model examination conducted carries 75 marks with duration of 3 hours. The secured internal marks are then forwarded to the examination cell of the University of Madras. The Internal evaluation is 25 marks for major and allied papers, non-major elective paper and 50 marks for soft skills papers as per University norms. The faculty submits the evaluated papers in their respective departments and log book of marks is maintained by the departments, a copy of which is submitted to the Principal and the Controller of Examination, University of Madras.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is published annually at the beginning of every semester. It contains curriculum, schedule of examination and evaluation, plan for co-curricular and extracurricular activities, seminars, workshops, conferences, training programs etc. The teaching and evaluation schedules are as per the Academic Calendar notified by the University of Madras. The institution adheres to the Academic Calendar prepared. This ensures that the curriculum is enriched. The Academic Calendar is displayed on the institute website. It provides plan for the students, teachers and parents. It is prepared with the objective to fulfill the holistic development of the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://chellammal.edu.in/wp-content/uploads/2021/08/Student-Performance-and-Learning-Outcomes-19-20-1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://chellammal.edu.in/?page_id=2520

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

International	Tamil	2	Nil
International	English	1	5.87
International	English	1	2.3
National	English	1	Nil
National	English	1	Nil
National	English	1	4.3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
Tamil	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	24	45	7	0
Presented papers	7	1	0	0
Resource persons	3	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Walkathon on Mahakavi Bharathiyar Birthday	NSS	3	150
Awareness programme on Safe Environment and Pollution Free Nation	NSS	3	130
Awareness programme on Swachh Bharat	NSS	3	145
"International Women's Day"	NSS	3	150
Three day workshop on Good Governance and Effective Participation	NSS	3	160
Awareness Rally on "World Heart Day"	NSS	3	140
An Awareness Rally on "Breast Feeding"	NSS	3	130
An Awareness programme on "Aiding the Poor and Hungry"	NSS	3	150
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
35.6	33.94

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
INSPRO PLUS	Partially	ERD 6.1	2019

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	331	100509	303	87663	634	188172
Reference Books	34	15896	27	21955	61	37851
e-Books	3135809	5900	0	0	3135809	5900
e-Journals	6237	5900	0	0	6237	5900
Others(s pecify)	9	11250	9	10880	18	22130
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	93	50	7	0	0	19	24	24	0
Added	0	0	0	0	0	1	1	0	0
Total	93	50	7	0	0	20	25	24	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

24 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20.1	19.45	15.5	14.49

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Department of Chemistry All the chemistry experiments are design by the University of Madras and are carried out to minimize the hazardous chemical exposure. Source reduction, engineering controls and protective equipment are the three primary means of controlling exposure of chemicals. Following are the examples of source reduction and engineering control techniques: 1. Least hazardous chemicals being used 2. Designed experiments are used , to ensure minimum requirement of the hazardous chemical. 3. Only very diluted solutions are used. 4. Minimizing the surface area of open containers like use of flask instead of a beaker. 5. Equipment and glassware are used only for their designed purposes. 6. Damaged equipment or glassware is never used. A Record for the maintenance account was maintained by the lab store keeper and was supervised by the head of the department. The calibration , repairing and maintenance of sophisticated lab equipment are done by the technicians of related owner enterprises. The college progress fund was utilized for purchasing the chemicals, glassware, gas cylinders , distilled water and instruments. Two potentiometers purchased for conducting physical chemistry practicals.

Department of Advanced Zoology Bio-technology The department of Advanced Zoology and Biotechnology was approved with sufficient financial support by the college for the maintenance and upkeep of facilities as per the requirements of the students. Regular meetings conducted by the various committees constituted for this purpose ensures the optimal allocation of the grants received by the college and proper utilization of available resources by the department.

Laboratory Maintenance: Separate records of the account of laboratory Equipment, Chemicals and Specimens were maintained by the laboratory Assistants and regularly supervised by the Head of the Department. Other measures of the Laboratory Maintenance:

- Maintenance of the sophisticated laboratory equipment are done by the technicians of the supplying enterprises.
- Microscopes are cleaned, repaired and maintained annually using available financial resources.
- The college development fund was utilized for the maintenance and for the minor repairs of laboratory equipment, furniture and electrical works as well.
- At the departmental level, lab requirements were submitted to the Principal regarding lab furniture, electrical and plumbing works and others.
- Cleanliness of the laboratory were maintained with the help of a fulltime sweeper allotted to the department.
- Students were motivated and educated for self-safety, cleanliness and Bio-conservation.
- The maintenance of the infrastructure of the class-rooms and the Laboratory were ensured by the electricians, carpenters and plumbers deputed by the management.

Department of Botany (Allied) The institution allotted relevant financial assistance for the purchase of microscopes, specimens and library books for the benefit of students. With the man power given by the management and college authorities , we were able to maintain the equipment and other infrastructure available in the laboratory clean and in pristine working conditions. The department level committee submitted requirements to the Principal for the regular conduct of practical classes. The furniture requirements are also fulfilled as per the list given by the heads of the departments. The supporting skilled manpower provided by the management, all the classrooms and laboratory is well maintained.

Department of Physics (Allied) All the physics practical experiments are designed by the University of Madras. Record of maintenance was maintained by the lab technician and supervised by the HOD of the department of physics. With the help of one full-time sweeper cleanliness of the classroom was maintained. Repair and maintenance of sophisticated lab equipment are done by the technician of Related owner Enterprises. Technicians, plumbers, carpenters were deputed by the management to maintain the infrastructure of classroom and Laboratory.

Department of Computer Science The application of computers in the modern world is unlimited. Computers are extensively used in research and development, besides their routine use in commerce. As the use of computers is manifold, the demand for trained professionals is also increasing. Openings for computer trained graduates are too many and fast expanding. In

order to meet the above, the department has separate laboratory facilities for UG Course with the latest requirements and a well-connected local area network as a back bone. In order to upgrade the students' knowledge with the changing environment, a separate online internet accessing facility is provided. To achieve individual attention, each student will be provided during the practical hours at a basis of one man-one machine. The College ensures optimal allocation and utilization of the lab facilities by the management properly and systematically. Lab Facilities: • WI-FI Facility • Our Lab is equipped with P-IV LG BENQ Systems with all facilities and networked perfectly • 12 systems were upgraded with I 5 version • Specialized Kits available for Digital and Microprocessor Lab • Internet Facilities for both Staff and Students available • Practical classes are taught through LCD Projectors • Conducting Seminars and Workshops to equip students' knowledge • Campus Interviews are conducted annually Software Details: • Microsoft License for Operating System and MS-Office • Java,C,C,VB • Visual Studio • SPSS • TALLY Records: Maintaining Records for STOCKHOLDING, ACCOUNTS, MAINTENANCE, and STUDENT LOG IN maintaining by Assistants and supervised by Head of the Department Other measures to maintain lab as follows: ▸ Repairing, purchasing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises. ▸ At the departmental level lab requirements were submitted to the principal regarding lab furniture and others ▸ With the help of one sweeper cleanliness of the lab was maintained. ▸ Students are advised to use the system properly. ▸ System admin and electrician were deputed by the management who ensures the maintenance of the lab. Library The library is functioning from 9 am to 6 pm every working days. The librarian and assistant librarian take care of the its users. During the academic year 2019 -2020 about 303 new books were purchased by the respective departments both shift I shift II. On an average, more than 100 students and staff using the library every day and above 500 books were issued to the students and staff members. Physical stock verification will be carried out by the respective departments as per the instructions given by the auditing authority of government E-resources center available in our library. Every day one department is allowed to use e resources center during the library hour where students have access to E-Resources, journals along with magazines and newspapers, subject and general knowledge books. The librarian and assistant librarian guide and instruct the students to N-List access and its details and the importance of N-List. In our library, rare collection of books is available and it is used for academic purposes by the students and also by the research scholars of our college. Sports Our aim is to promote sports and foster participatory spirit, college authorities organize and conduct various sporting events every Year. Our college has always been in the forefront when it comes to sports. Thanks to the management for their encouragement and assistance to the students who excel in sports. In order to encourage and improve sports our management offers full fee waiver at the time of admission for students who excel in sports under sports quota. Our students make the best use of the opportunities and have given impressive results and performances in various sports. Sports is not just about the fun but it also helps us to learn valuable life lessons from it. It forms the foundation over which a successful life can be built. Through inter zonal level events, players are selected to represent Madras university at the inter university level games each year. We have participated at the inter university level representing Madras university. Sports day For the 50th golden jubilee year was organized with Padmashri V.Baskaran , Arjuna awardee, as the chief guest. We have a functional gym, for which the equipment was bought using the UGC grants. We also have a football and cricket ground built using the UGC funds.

<https://chellammal.edu.in/wp-content/uploads/2021/08/Procedures-and-Policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Backward Community scholarship, Most Backward Community Scholarship, Scheduled Caste Scholarship	1365	4956273
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	01/11/2019	20	College Professors
Soft Skill Development	10/07/2019	183	College Professors
Mentoring	21/06/2019	216	College Professors
Meditation	09/07/2019	116	Art of Living
Yoga	09/07/2019	116	Art of Living
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	14	B.Com	Commerce	Queen Marys College, Quaid e millath, Sri ram College, Mother Theresa College, Jaya Engineering College, Vaishnav College, ICAII	M.Com, MBA, CMA
2020	12	B.Sc	Chemistry	Guru Nanak, A.M. Jain, Quaid e Millath, Queen Marys, CPA College, MGR University, Chetpet College, Indian Arts and Science, Polur	M.Sc
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has democratically elected student councils for Shift I and Shift II. It is composed of Prime Minister, Deputy Prime Minister, Home Minister, Deputy Home Minister, Cultural Minister, Deputy Cultural Minister, Sports Minister, Deputy Sports Minister, HRD Minister, Deputy HRD Minister, NSS Minister, R D Minster, Deputy R D Minister, RRC Minister, and Deputy RRC Minister. The representatives are 1st and 2nd year students from various disciplines. The student council members help students on their various needs. The council along with the principal and faculty members helps in effectively administering the various activities in the college. It is an opportunity for them to act as a bridge between the students and the administration of the institution. The student council achieves this by judiciously representing the opinions and requirements of the student community to the authorities. The grievances of the students is discussed in the students' forums and brought to the notice of the authorities through the student council. They are also actively involved in career development programmes and take initiatives to develop personality and organizational skills of the students through co-curricular and extracurricular activities. The council productively organizes various events like sports day, cultural festival, college day, graduation day etc. and particularly various training programmes arranged by the PlacementCell of the college. The NSS and RRC Ministers represent the college along with their respective Coordinators at meetings organized in the college and other venues by the administrative bodies. There is also a student representative in the IQAC of the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

6150

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

NIL

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The Institution periodically reviews its teaching learning process, structures and methodologies of operations and learning outcomes through IQAC set up as per norms.
Human Resource Management	The institution has welfare schemes for teaching and Non-teaching staff to meet their needs like Annual medical checkup, PF Benefit, Gratuity, Medical Insurance, Medical leave, Maternity leave. In addition, the benefits like providing festival advance to teaching and non-teaching staff, personal loans are facilitated to be available through banks and in case of medical emergency, financial assistance is provided to non- teaching staff.
Admission of Students	The admission committee decides about the issuance of Prospectus, scrutinizing the applications, ranking, fixing the admission date etc., as per the State Reservation policy and the guidelines laid down by the University of Madras, the admissions of the students are purely made on merit basis. The ranking list is displayed on the notice board and selected candidates are intimated regarding the admission date through SMS. The candidates who are on the waiting list are also intimated and called for the interview with essential notification to get admitted in unfilled seats on the next day.
Research and Development	Research scholars are motivated by the principal and the supervisors to present and publish their research papers in National/International seminars/conferences and UGC/peer reviewed journals. In keeping with vision mission of the college, the staff and the students are encouraged to take part in seminars, rallies, camps, awareness and sensitizing programmes under the banner of NSI, YRC, RRC and rotaract to extend their support to the society.

<p>Examination and Evaluation</p>	<p>The Examination Committee comprises two senior faculty members as coordinators. The Head of every department give directions to the teaching staff to disseminate the information regarding course work, continuous assessment, special lectures, remedial classes, etc to the students in the very beginning of the each semester. They also maintain all the concerned records of continuous internal assessment tests and model examinations. The Institution strictly follows the norms of the University of Madras. Every semester, two internal class tests and a model practical and theory examinations are conducted and assignments are given to assess the students' performance. Some subjects require a project to be taken and still others have to attend internship as part of their programme. The Semester Practical and Theory examinations are also conducted as per the guidelines laid down by the University of Madras. The system of 75 compulsory attendance by students in order to be eligible for the examinations is strictly followed.</p>
<p>Curriculum Development</p>	<p>CWC is an aided college affiliated to the University of Madras and hence follows the CBCS pattern prescribed for all such colleges. CBCS comprising core, elective, skill-based courses provides students to choose from the prescribed courses. It also helps the students move across affiliated colleges if unexpected need arises. All the changes that have been made by the University to the syllabus since then is being meticulously followed. Only Tamil is offered by the college as Part-I foundation language to all UG courses for 2 years, six hour a week. B.Com and its allied courses are exempted from foundation language in the 2 year.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	IFHRMS
Finance and Accounts	IFHRMS

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
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		for which financial support provided	which membership fee is provided	
Nil	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation for NSS Officers	1	13/02/2020	19/02/2020	7
Refresher Course	1	16/08/2019	29/08/2019	14
Refresher Course	1	06/11/2019	19/11/2019	14
Refresher Course	1	27/08/2019	09/09/2019	14
Refresher Course	2	11/10/2019	24/10/2019	14
Refresher Course	2	15/10/2019	28/10/2019	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Annual Medical Check up, PF Benefit Gratuity, Medical Insurance, Medical Leave, Maternity Leave, festival advance, Personal loans availed	Annual Medical Check up, PF Benefit Gratuity, Medical Insurance, Medical Leave, Maternity Leave, festival advance, Personal loans availed	Scholarships

through banks

through banks in case of medical emergency financial assistance is provided

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Chellammal Women's College regularly conducts internal and external financial audits to ensure maintenance of annual accounts and audits. The external audit for Shift I is done by the the office of the Regional Joint Directorate of Collegiate Education, Chennai and the internal and external audit for Shift II is done by the Management, the Pachaiyappa's Trust Board. The statutory audit covers all financial and accounting activities of the institution. All receipts from fee, donations, grants, contributions, interest earned and returns on investments and all payments to staff, vendors, contractors, students and other service providers are submitted for audit. All observations of the audit committees are communicated through their reports. An audit by the Accountant Generals Office which happens every 5 years was conducted in October - November 2019. There were no audit objections.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Maharani Vidyavathi	252000	Scholarship for Student Welfare
No file uploaded.		

6.4.3 – Total corpus fund generated

1645321.70

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Professors from other colleges	Yes	Principal
Administrative	Yes	Audit from Office of the Principle Accountant General Office	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Maintenance of Auditorium was done using PTA funds. Supported the various research oriented Seminars , workshops, etc. Essential equipment and material for different purposes were purchased.

6.5.3 – Development programmes for support staff (at least three)

Office Superintendant periodically attends meetings conducted by RJD. Office Administrative Staff attend orientation program on New Pay roll system conducted by WIPRO (IFHRMS) and the Pay Accounts office. Non Teaching Staff

attend scholarship meetings regularly.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Academic Audit 2) Regularised feedback and mentoring 3) Steps to get PG and Research for English and Commerce departments

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Faculty Development Program	30/10/2019	30/10/2019	30/10/2019	100

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Program on Breast Feeding	02/08/2019	02/08/2019	150	0
Awareness Program on Martial Arts	07/02/2020	07/02/2020	100	0
Free Silambam Coaching Session	08/03/2020	08/03/2020	50	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The Power requirement for the college Administrative Block is 82.5 Kva and for the auditorium 125 Kva. The college utilizes lighting through LED bulbs which is 65 and the lighting through other sources is 50.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2019	1	1	16/07/2019	2	Soft Skill Development	Employability	600
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teachers Day Celebration	06/09/2019	06/09/2019	500
VOC Birthday Celebrations	19/02/2020	19/02/2020	100
Birthday Celebrations of Bharathiyar	11/12/2019	11/12/2019	100
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The management is making efforts to cut down carbon emission inside the campus.
Our Campus is a no plastic zone. Use of plastic items has been banned.
Departments are encouraged to organise programs on eco friendly awareness.
NSS unit and other volunteers engage in planting tree saplings.
We are trying to collaborate with government agencies to bring more funds so as to facilitate in making the campus more eco friendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1) TITLE OF THE PRACTICE : FOOD PROJECT Objective: To provide food to the under privileged students of our college. Context: The teachers identified that some of the students were not able to focus in class as they come without a proper meal. So this initiative was taken to feed such students decent meal every day. Practice: The food project was started in 2017 at Chellammal Women's College by the then Principal Dr. Vijayalakshmi with the help of the faculty members and in collaboration with the alumni of the college. The Alumni identified students, who were children of single parents and hail from poor economic background and decided to provide them with lunch every day. The programme to provide began with 70 students and today we provide food to about 90 students now. The Canteen gives food at a subsidized rate and the food project committee makes sure that quality is not compromised. The committee oversees the programme with random inspection being carried out once every week. The teachers of our college have been benevolent and continue to contribute generously. The project has also been boosted by sponsorship received from some private bodies. Some of the donors include Shri Prabha</p>

Kumar, Nimirvu Kalayagam , Avaiyar Anbil Karangal, Vijaya Optical House, Shri Baskaran (USA), Shri Prabakaran(Ex-Trustee) and Sri Corley Bhaskar. Evidence of Success: The college provided funds for 70 students initially and today the strength has increased to 90 students. There has been a substantial increase in the quality and quantity of food provided to the students. We have more teachers who contribute to the programme now. 2) TITLE OF THE PRACTICE : GARDENING TRAIN Objective: To train students in organic farming Context: When the college lost many resources due to the floods, we decided that it was important to build a campus that was well equipped to withstand natural disasters. As a result, gardening programme was initiated which could help in building a greener campus as well enhance employability of the students. Practice: In 2017, the BUDDHA garden - the Gardening Training Programme for the students was setup in our college premises by The NSS unit of the college in collaboration with the MYTHIRI foundation. Unlike lectures, it provides hand-on opportunities for the students to have real-time experience to explore the environment independently and encourages them to grow, harvest fruits and vegetables on their own. It creates an awareness among students and faculty members to appreciate organic farming or eco-centric living to develop an eco-friendly atmosphere. It also has a positive impact on their eating habits. It educates the students to understand the value of a healthier soil and motivates them to manage its quality. As a result, it provides nutrients to crops, absorbs rain water and maintains good under ground-water table within the campus. This practice has also influenced students and faculty members to set up a terrace garden at their home. It helps in maintaining an eco-friendly environment in the heart of the city. Farming practice is also a stress-reducing practice that develops concentration, cooperative skills, taking up responsibility, learning to have a symbiotic bond with nature. Evidence of Success: The number of plants planted has increased in the past year. The faculty involved with this programme have made efforts to make sure that the students who were trained in this programme have managed to seek employment based on the training they had received. Problems encountered and Resources Required: Maintaining organic farming requires more financial assistance. Although the institution has initially provided basic financial assistance, the project demands more funds for the proper management of plants and crops in the campus. Unfortunately, some plants have been lost due to negligence in maintenance. The institution's attempts to find right donors and sponsors to fund the project has yielded no results. As a result, the programme has been fully supported by the college and MYTHIRI foundation and more help financially would result in the better maintenance of the garden.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://chellammal.edu.in/wp-content/uploads/2021/08/Best-Practices-2019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness The institution focuses on the holistic development of the students in all possible spheres of activities. During this academic year, the college has made maximum efforts to facilitate student development programs. More Industrial interaction for the students and placement activities were scheduled to bridge the gap between classroom teaching and industrial requirement. All the departments worked effortlessly to conduct an annual seminar/conference/workshop to upgrade research quality in the college. We have focused on innovative pedagogy, including contemporary approaches to teaching and have tried to create a responsive and interdisciplinary academics. The professors successfully participated in

Refresher courses and a number of faculty development programs. The teachers are encouraged to develop a more sympathetic and empathetic approach to monitoring the students. The process of appointing an in house professional counselor in the near future is underway. The institutions' aim this year was to implement the curriculum in a more effective way and introduce innovative methods to evaluate the students for internal continuous assessment and also encourage students to participate in social outreach activities to ensure that we are actively promoting a learning environment where all students feel welcome, encouraged, and able to thrive.

Provide the weblink of the institution

<https://chellammal.edu.in/wp-content/uploads/2021/08/Institutional-Distinctiveness-1.pdf>

8.Future Plans of Actions for Next Academic Year

The Institution would strive to achieve excellence and quality in every department. The College Calendar committee would prepare the academic calendar in accordance with the guidelines provided by the University of Madras, our Affiliating University. Besides adhering the key dates and deadlines directed by the state, The Calendar would be more 'action-oriented' in the next year, paying special attention to the plan of action of each department. More Industrial Interaction and internship programmes for the students would be scheduled to bridge the gap between classroom teaching and industrial requirement. To improve quality in teaching-learning in higher education and to involve young minds in research oriented activities, each department would be encouraged to conduct an annual seminar/conference/workshop in the college. Also keeping in mind the physical and mental well-being of the students and faculty members, the institution would encourage them to participate in sports, yoga, gardening and cultural activities. Social outreach activities like planting of trees, blood donation camps etc would be regularized through NSS unit of the college. Besides mentoring, the teachers would be encouraged to employ more innovative disciplinary alternatives like behavior monitoring, peer mediation, family group conferencing among others to maintain discipline of the students in all spheres of their academic life. In the following academic year we also plan to expedite the process of registration for the parents-teachers association and the alumni to make them active participants in the functioning of the institution. We aim to implement the curriculum in a more effective way and introduce innovative methods to evaluate the students for internal continuous Assessment keeping in mind the responsibility towards our environment. We plan to make the campus more eco-friendly by implementing green practices and contribute in a positive way towards protecting mother earth.